



May 10, 2021
2:30 P.M.

[Microsoft Teams Meeting](#)
To call in:
+1 360-663-5914
Conference ID: 577 414 229#

Due to the COVID-19 pandemic, the PFD will be holding this Regular Meeting of the Board of Directors as an online meeting in a manner consistent with guidance from the Attorney General's office. Members of the public desiring to leave public comment should submit them to curtisj@ballpark.org at least 24 hours prior to the meeting start time. People attending the online meeting may provide text comment during the meeting; no verbal comments can be accommodated.

BOARD MEETING NOTICE AND AGENDA

- A. **Call to Order / Welcome** (Chair, Stacy Graven)
- B. **Public Comment** (any written public comment received prior to the meeting will be summarized and read aloud)
- C. **Approval of the Minutes**
 - 1. April 12, 2021, Regular Board Meeting Minutes
- D. **Board Briefings and Potential Actions:**
 - 1. Ballpark Operations Update and Provisional Cap Ex Plan (Trevor Gooby) – *Presentation Only*
 - 2. Mayor's Industrial & Maritime Advisory Committee (Joshua Curtis) – *Presentation Only*

3. Review of Vouchers (Treasurer, Tim Burgess) – *Materials Included*

a. Proposed Resolution 21-008

E. Reports

1. Chair’s Report (Stacy Graven)
2. Executive Director’s Report (Joshua Curtis)

F. Executive Session: The Board will meet in Executive Session to “review contract performance of publicly bid contracts” RCW 42.30.110 (1)(d) and/or to discuss with legal counsel real estate lease matters and/or “potential litigation to which the agency . . . is, or is likely to become, a party, where public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency” RCW 42.30.110 (1)(i). Formal Board action is not anticipated following the Executive Session.

G. Adjournment

#

WASHINGTON STATE
Ballpark 
PUBLIC FACILITIES DISTRICT

April 12, 2021
2:30 P.M.

[Microsoft Teams Meeting](#)

To call in:

+1 360-663-5914

Conference ID: 437 767 803#

REGULAR BOARD MEETING MINUTES

Due to the COVID-19 pandemic, the PFD held this Regular Meeting of the Board of Directors as an online meeting in a manner consistent with guidance from the Attorney General's office. Members of the public desiring to leave public comment were directed to submit them to curtisj@ballpark.org at least 24 hours prior to the meeting start time. People attending the online meeting were provided the option to provide text comment during the meeting.

CALL TO ORDER / WELCOME

Board Chair Stacy Graven called the meeting to order at 2:33 p.m. pursuant to notice. Other board members joining the Microsoft Teams meeting: Tim Burgess, Paul Mar, Charley Royer, and Chris Marr. R. Omar Riojas and Carol Nelson were absent but excused. Staff and consultants present: Joshua Curtis (Executive Director), Liv Bacon (Office Manager), Tom Backer (Legal Counsel), Pat Dunn (Legislative), and Lizanne Lyons (Consultant). Also joining were Fred Rivera, EVP and General Counsel at the Seattle Mariners, Trevor Gooby (Seattle Mariners), and Carmela Ennis (King County Council staff) by phone.

PUBLIC COMMENT

No written public comment was received.

APPROVAL OF MINUTES

Chair Graven asked for a motion to approve the March 8, 2021 Board Meeting Minutes. Member Marr moved to approve the minutes, seconded by Member Royer. Motion carried 5-0.

BOARD BRIEFINGS

Club Update (Fred Rivera, Trevor Gooby), *Presentation only*

Trevor Gooby reported on reduced attendance in effect for current and future games as discussed in last meeting. There were 8,170 fans in the ballpark on opening day. Operations has completely changed due to COVID-19, and now include additional health and safety measures which have elicited positive feedback from fans. The Club still cannot use all areas of the ballpark due to COVID-19 restrictions. The Club is experiencing some compliance issues with fans eating, drinking, and remembering to put their mask back on after eating/drinking. Fans are happy to have extra room in the ballpark with socially distanced seats – the Mariners currently cap attendances at 9,000 fans for the next 20 games, although this may increase as people become vaccinated. Players are being vaccinated on April 19, 2021 – in the meantime they are tested every day per new MLB restrictions and are limited in their movements within the ballpark.

Fred Rivera summarized the Club's 2019/2020 annual report, copies of which were provided to PFD Board members. He reviewed the improvements made to the ballpark since it was last open to fans; described the Club's extensive community activities and investments; and noted that the Club is actively working on partnerships and has met its obligations under the Lease with unions and the trades. There has been a lot of calls regarding future non-baseball related events, which are possible in 2022. The Mariners have been sharing their best practices around COVID-19 with other MLB teams and local businesses. Board member Marr credited the Club for its leadership role in working with other venues on best practices.

Review of Vouchers (Treasurer, Tim Burgess) – *Materials Included*

Chair Graven introduced Resolution 21-007 to approve the February vouchers. Member Burgess stated that he had reviewed the vouchers and was recommending approval of Resolution 20-007. Member Mar seconded. The resolution was adopted 5-0.

REPORTS

Chair's Report

Chair Graven introduced Liv Bacon as the new Office Manager for the PFD and Liv shared with the Board her background. Chair Graven also noted that the Personnel task force had completed its annual review of Joshua Curtis and had shared Board feedback with him.

Executive Director's Report – Materials Included

Joshua Curtis summarized the Executive Director's report included in the Board packet.

EXECUTIVE SESSION

The Board did not meet in Executive Session.

ADJOURNMENT

There being no further business before the Board, Chair Graven declared the meeting adjourned at 3:10 p.m.

Liv Bacon
Recording Clerk

Stacy Graven, Chair
Board of Directors, Public Facilities District

2
3 RESOLUTION NO. ____

4 A RESOLUTION to approve payment vouchers.

5 WHEREAS, pursuant to the provisions of Chapter 36.100 RCW, as amended, the
6 Washington State Major League Baseball Stadium Public Facilities District (“District”) has
7 been created and possesses all the powers of a public facilities district; and

8 WHEREAS, Resolution No. 478 [Proposed No. 20-002] appointed the District
9 Executive Director, Joshua Curtis, as Auditing Officer; and

10 WHEREAS, Resolution No. 449 [Proposed No. 15-006] designated the Board Chair
11 or the Chair’s designee to review and approve payment vouchers, subject to final review
12 and approval by the Board; and

13 WHEREAS, Board member Tim Burgess has been designated by the Board Chair to
14 review and approve payment vouchers; and

15 WHEREAS, the Auditing Officer and Board member Burgess have reviewed and
16 approved ballpark vouchers #20210309130309, 20210312104205, 20210319123510,
17 20210329095156, 20210407102616, and 20210427121118 etc., as summarized as follows:

18
19 March 2021

<u>Classification</u>	<u>Amount</u>
20 1. Benefits	\$1,637.30
21 2. IT Support/Website/Domains	\$1,012.44
22 3. Consulting Services	\$55,536.25
23 4. Legal Fees	\$8,856.00
24 5. Equipment	\$8,442.16
25 6. Telephone/Wireless	\$225.00
26 7. Cleaning & Maintenance	\$516.00
27 8. <u>General & Administration-Other</u>	<u>\$2,996.30</u>
28 TOTAL FOR THE PERIOD	\$79,446.45

29
30
31 April 2021

<u>Classification</u>	<u>Amount</u>
32 1. IT Support/Website/Domains	\$1,476.46
33 2. Consulting Services	\$6,510.00
34 3. Legal Fees	\$5,476.00
35 4. Equipment	\$1,104.12
36 5. Telephone/Wireless	\$525.47
37 6. Cleaning & Maintenance	\$258.00
38 7. <u>General & Administration- Other</u>	<u>\$25.00</u>
39 TOTAL FOR THE PERIOD	\$15,035.78

41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES DISTRICT AS FOLLOWS:

Voucher #20210309130309, 20210312104205, 20210319123510, 20210329095156, 20210407102616, and 20210427121118 etc., as reviewed by the Auditing Officer and Board designee (monthly summaries attached) is hereby approved.

PASSED by a vote of ____ to ____ this 10th day of May 2021.

BOARD OF DIRECTORS
WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM
PUBLIC FACILITIES DISTRICT

Stacy Graven, Chair

ATTEST:

Liv Bacon, Clerk



May 10, 2021 PFD Regular Board Meeting Executive Director Report

Highlights

- Board Visioning Exercise – Stacy, Carol, and I will be meeting with Jim Reid this week to initiate planning for a PFD Board Visioning exercise in the fall. We will have a more robust discussion of this over the summer, but in the meantime, board members are encouraged to share any outcomes/themes that they would like to see with myself, Stacy or Carol.

Administrative

- Website Redesign – The public beta version of the website is live and a small cohort of partners and stakeholders are reviewing and providing comment. We anticipate the website to be fully live by May 11, at which point Parallel will turn their attention to the Board Portal on the site.
- Maintenance and Operations Report Procurement – The RFP for the O&M Review consultant search has been finalized and will be posted on our website and in the DJC starting Wednesday, May 12. The timeline will be to have a consultant selected in July and a report due to the PFD in October.