

# Washington State Major League Baseball Stadium Public Facilities District

## Staff Report

Agenda Item Number: 5

Date: February 19, 1997

### **TITLE:**

**Proposed Resolution 97-019:** A RESOLUTION authorizing the reimbursement of travel and other expenses incurred by Board members and employees and the appointment of an auditing officer.

### **PURPOSE:**

To authorize and reimburse travel and other expenses by Board members and employees, and to appoint an auditing officer.

### **POLICY ISSUES:**

Board members and employees will be reimbursed for certain lawful, actual, necessary, and documented expenses incurred in the conduct of official business for the District.

Board members and employees traveling on official business for the District will proceed by the most direct and economical means consistent with the conduct of official business of the District and will exercise prudent judgment in incurring other expenses while discharging their official duties.

### **COST:**

In addition to the costs of reimbursing Board members and employees for travel and other expenses, the District will incur the costs of administering this Resolution such as processing Travel Authorizations and Travel Reimbursement Requests.