



Washington State Major League Baseball
Stadium
Public Facilities District

SAFECO Field
PFD Conference Room
110 Edgar Martinez Drive South
Seattle, WA 98134
December 11, 2017 2:30 P.M.

BOARD MEETING AGENDA

- A. Call to Order**
- B. Items from the Audience / Public Comment**
- C. Approval of the Minutes**
 - 1. September 11, 2017 Regular Board Meeting Minutes
 - 2. October 18, 2017 Special Board Meeting Minutes
 - 3. November 2, 2017 Special Board Meeting Minutes
 - 4. November 10, 2017 Special Board Meeting Minutes
 - 5. November 17, 2017 Special Board Meeting Minutes
- D. Board Briefings:**
 - 1. Seattle Mariners Maintenance, Operations, and Capital Projects Updates (Trevor Gooby, Seattle Mariners)
 - 2. Marx/Okubo Maintenance and Operations Update (Allan Thunder)
 - 3. 2017 PFD Budget Update (Kevin Callan)
 - 4. Review of Vouchers
 - 5. Review of Contracts / Contract Amendments (Kevin Callan)
 - 6. Nominating Task Force Report (Jesus Sanchez)
 - 7. Stadium District / Industrial Lands / Waterfront Update (Charley Royer)
 - 8. Olympia Update (Pat Dunn)

9. SODO & Key Arena Update (Tom Backer)

10. Other Updates (as needed)

E. Reports:

1. Chair's Report (Charley Royer)

2. Executive Director's Report (Kevin Callan)

F. Board Business / Resolutions:

1. Proposed Resolution No. 17-006 – Approval of Vouchers.

2. Motion to approve contracts / contract amendments

3. Motion to approve Board leadership positions

4. Motion setting quarterly meetings for 2018

G. Executive Session

The Board will meet in Executive Session to “consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price,” RCW 42.30.110, and to consider financial, commercial, or proprietary material under RCW 42.56.270, and to discuss with legal counsel real estate lease matters and potential litigation involving identified legal risks from a proposed action or current practice, where public discussion of the legal risks is likely to result in adverse legal or financial consequences to the district.

H. Adjournment

**Washington State Major League Baseball Stadium Public Facilities
District**

Board Meeting Agenda

December 11, 2017

Agenda Item C1, C2, C3, C4 and C5

Approval of September 11, 2017 Board Meeting Minutes

Approval of October 18, 2017 Special Board Meeting Minutes

Approval of November 2, 2017 Special Board Meeting Minutes

Approval of November 10, 2017 Special Board Meeting Minutes

Approval of November 17, 2017 Special Board Meeting Minutes

WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES DISTRICT
Monday September 11, 2017 2:30 P.M.
Public Facilities District, Conference Room 110 Edgar Martinez Drive S., Seattle, Washington

BOARD MEETING MINUTES

CALL TO ORDER

Board Chair Royer called the meeting to order at 2:30 p.m. pursuant to notice. Board members present: Dale Sperling, Jesus Sanchez, Paul Mar and Stacy Graven. Staff present: Kevin Callan (Executive Director), Tom Backer (Legal Counsel) and Jan Simons (Recording Clerk). Absent and excused were Craig Kinzer and Virginia Anderson.

ITEMS FROM THE AUDIENCE/PUBLIC COMMENTS: NONE

APPROVAL OF MEETING MINUTES

Motion by Mr. Mar and second by Ms. Graven to approve the minutes of the regular June 12, 2017 Board meeting, the July 25, 2017 and the August 30, 2017 Special Board meetings. Motion carried (5-0).

SEATTLE MARINERS MAINTENANCE, OPERATIONS AND CAPITAL PROJECTS UPDATES

Ryan Van Maarth of the Seattle Mariners presented the quarterly update to the Board and he began with recent events at Safeco Field. Those events included: Medical Teams International, Hire Our Heroes, Refuse to Abuse, Costco Managers Dinner, Tom Petty concert and Junior Achievement. Also there was a retirement ceremony for Edgar Martinez's jersey # 11.

Ryan informed the Board that in a recent article posted in Sports Illustrated, Safeco Field was rated #1 in food safety among all the ballparks who participated. Safeco Field's rating was .08 and the league's average was 1.33. The worst rating was 5.58. Ryan also mentioned that 28 of the 30 ballparks participated. Only Detroit and Cleveland did not participate.

Next Ryan explained that FM Global, one of the insurance carriers for the Mariners, performed their annual inspection for life, fire and safety. They inspect the Mariner's policy, practice and infrastructure. Ryan reported that the Mariners scored well in the review

Ryan also mentioned that the Mariners continue to seek to resolve the penetrations/leaks in and around the ballpark, and they are working with Mark/Okubo to solve the leak above the exterior retail space along 1st Avenue.

Ryan informed the Board that there had been some vandalism on the exterior of the building. Someone attempted to break in but the police were able to apprehend the individual and the Mariners were able to repair the damage in less than 24 hours. Dale Sperling asked if the

Mariners had 24-hour cameras and Ryan replied "yes". There are about 280 cameras that are staffed 24/7.

Tom Duffy from Thornton Tomasetti was introduced to present the 2017 annual roof inspection report. Tom reminded the Board that Thornton Tomasetti has been involved with roof investigation and maintenance issues since 2004. Early on, Thornton Tomasetti was primarily involved in the retractable roof aspects and mechanical issues. Now Tom said they do their regular due diligence and always try to find problems. They inspect the ballpark roof using a phased approach, and each year they have different areas of emphasis. The goal is to make sure that they inspect and catch everything over a multi-year period.

This year they spent the majority of their time with the roof's north runway truss. The south runway is of similar construction but has fewer issues. Last year they sent a drone up to help with inspecting panels 1 & 3 of the roof structure but this year they primarily used the catwalks to get a closer look at the roof truss steel and the cladding steel. Tom also mentioned that there has been a reoccurring issue with one vertical gusset plate and cracking along either side. They purposely drilled holes to arrest the cracking and by and large this fix has worked. In 2016, they also discovered some cracking that was initiating on a butt weld and it seems to have propagated slightly in 2017. Tom noted that the size of this crack is not a cause for concern, but it is something they will monitor and repair as necessary. In 2012, they found a similar crack in a butt weld, which they fixed with a bolt repair. So they understand how these issues can be addressed.

Tom continued his report by stating that this year they got up into the cladding material near the Safeco Field sign and they found some cracking. Tom noted that this cracking is in a secondary member and is not as concerning as a crack in the primary steel.

Tom also reminded the Board that in previous inspections they talked about the rail movement on panel 1 & 3 on the north side. The rail has moved about 9" west in the last couple of years, which needs to be addressed. In addition, the panel 1 & 3 rail on the south runway has now moved about the same amount. Understanding this movement is another study that Tom is looking to initiate.

Tom also mentioned that besides the roof they look at general conditions and issues as they go around the ballpark. There are some paint and corrosion issues. Tom showed an area where the edge of a concrete slab showed paint and corrosion likely due to water infiltration. Dale Sperling asked if there was a plan to repair the paint. Tom replied that they were not tasked to find a solution, but he said it is not uncommon in ballparks of similar vintage and it is not easy to fix. Tom also said that Marx/Okubo has probably flagged this on their inspection. Stacy Graven asked if these issues were in the public view and Tom replied "yes".

REVIEW OF VOUCHERS PROPOSED RESOLUTION NO. 17-005

Following review and discussion, motion by Mr. Mar and second by Mr. Sperling to approve the vouchers. Motion carried (5-0).

2017 BUDGET UPDATE

Kevin Callan informed the Board that we are under budget through August 2017. We have a budget of \$704,000 and have spent about \$600,000. Some of the variance is due to timing differences on our legal and consulting fees and these should catch up by year end.

2017 NOMINATING TASK FORCE

Charley Royer reminded the Board that earlier this year the Board discussed having a nominating committee to identify new officers and consider succession planning issues. Charley reported that Jesus Sanchez has expressed interest in serving on a nominating task force. There can be up to 3 board members on this task force. Interested Board members can consult with Charley about participating on the task force. The task force will consult with the Board Chair and all of the board members between now and the December Board meeting and will discuss the Chair, Vice-Chair and VP of Finance positions. At the December Board meeting, the Board will nominate and approve new officers.

STADIUM DISTRICT/INDUSTRIAL LANDS/WATERFRONT UPDATE

Charley reminded the Board that the PFD and the PSA (WA State Public Stadium Authority) decided to cooperate and work together to create the Stadium District Concept Plan. We invited the teams to participate and we developed a process that involved speaking with the neighboring communities and getting their input on a plan. When we finished with the planning process, Seattle's Mayor appointed 2 committees: one was the Industrial Land Committee and the second one was the Stadium District Committee. The two committees met for a couple of years and came up with a recommendation for the Mayor for including the Stadium District in the City's Comprehensive Plan. The Mayor decided at the time that it was not a good time to make a recommendation for changing the industrial zoning because of the potential of a basketball arena in SODO. After City Council voted 5-4 to not proceed with the street vacation of Occidental for the SODO Arena, the Mayor said he was going to wait on the Comprehensive Plan amendments. The Mayor did promise Charley that he would consider the Plan amendments in the next cycle.

Charley continued by saying we are now in the next cycle and the Industrial Lands Committee is about to finish its work and their recommendations have been distributed to you. Also Charley attached a red-lined email from Fred Mendoza, Chair of the PSA, and a recommendation to the Industrial Lands Committee concerning the Stadium District Plan. This was forwarded to the Mayor. Charley is scheduled to meet with the Mayor on Thursday of this week. Charley asked

the board members to review the Stadium District Plan and he asked if we should proceed with the recommendations as outlined. Charley hopes they do proceed.

Charley then asked Pat Dunn what the State considers to be the future of the WOSCA property because it is a pivotal piece of the Stadium District Plan. Pat said that there were others asking the same question. Tom Backer reminded the Board that the WOSCA property is the property west of 1st Avenue and north of Safeco Field currently being used by the State Department of Transportation for construction staging for the Highway 99 tunnel project. This property will become available at some point in the future when construction is finished, but the timeline is not clear. The PFD and the PSA have an interest in the property because of the Stadium District Plan and we know that there are others interested in this property. Tom suggested that the PFD send a letter to WSDOT expressing our interest in the property and requesting that they contact us when they consider property disposition options. We will also work with the PSA to see if a joint letter can be written to express our interest in the property.

Dale Sperling asked if we know who the other interested parties were and Charley said that at least one Port Commissioner has expressed an interest.

SODO AREA UPDATE

Tom Backer updated the Board on two issues concerning the SODO area. One is the Key Arena proposal from the Oak View Group. This proposal is proceeding through the City's Select Committee on Civic Arenas. The Mayor's office is scheduled to release a draft memorandum of understanding (MOU) for City Council review tomorrow. The MOU will set out the terms and conditions for the redevelopment of Key Arena and, if the Mayor has his way, it will be signed before year end. The Council has expressed some skepticism about whether this timeline can be met and whether more review might be required.

The second thing going on in the SODO area is Chris Hansen's proposal. Chris Hansen suggested publicly that he would invest \$100M to renovate the Key Arena into a concert-only facility after he builds out his proposed SODO arena. The City promptly rejected this proposal, saying that if Hansen were interested in renovating Key Arena he should have responded to the City's RFP. The Seattle Times has also reported that the City is not processing Hansen's street vacation petition for Occidental Avenue S., and that there are currently no committee meetings scheduled on the street vacation. Recall that Chris Hansen reapplied for the street vacation earlier this year, after his initial vacation request was denied in 2016. Hansen's MOU with the City expires December 3, 2017. If it proceeds, the Key Arena MOU would be executed shortly thereafter.

OTHER UPDATES

Kevin Callan informed the Board that we are in the midst of our audit with the State. It is just wrapping up and today we scheduled our exit conference for September 19 at 10:00 am.

Charley said our audit record is very good and he credited Kevin because we always come out very well due to our tight administration.

MOTION – APPROVAL OF THE 2017 NOMINATING TASK FORCE

Following review and discussion, motion by Ms. Graven and second by Mr. Mar to approve the creation of a nominating task force. (Motion carried 5-0).

EXECUTIVE SESSION:

Charley Royer announced at 3:20 p.m. that the Board would meet in Executive Session for about 1 hour to discuss with legal counsel “litigation or potential litigation to which the agency . . . is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency,” and to “consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price,” RCW 42.30.110, and to consider financial, commercial, or proprietary material under RCW 42.56.270. Charley said that the Executive Session was expected to last for about an hour, and that no further Board action is anticipated following the Executive Session.

At 4:11 p.m. Board Chair Charley Royer concluded the Executive Session and reconvened the regular meeting of the Board of Directors.

ADJOURNMENT

Board Chair Charley Royer, there being no further business before the Board, declared the meeting adjourned at 4:12 p.m.

Jan Simons
Recording Clerk

Charley Royer, Board Chair
Board of Directors, Public Facilities District

WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES DISTRICT

Wednesday, October 18, 2017 1:00 P.M. to 3:15 P.M.
Pacifica Law Group Offices, Rainier Conference Room
1191 Second Avenue, Suite 2000
Seattle, Washington 98101

SPECIAL BOARD MEETING MINUTES

CALL TO ORDER:

Board Vice-Chair Dale Sperling called the special meeting of the Board to order at 1:05 p.m. pursuant to notice. Board members present: Dale Sperling, Craig Kinzer, and Jesus Sanchez. Charley Royer, Virginia Anderson, and Paul Mar joined the meeting by phone. Stacy Graven was excused. Staff present: Kevin Callan (Executive Director), Tom Backer (Legal Counsel). Dan Barrett (Sports Consultant), Gerry Johnson (Pacifica Law Group; Outside Legal Counsel), and Andrea Austin (Husch Blackwell; Outside Legal Counsel) also joined in person.

ITEMS FROM THE AUDIENCE/PUBLIC COMMENTS: None.

EXECUTIVE SESSION:

Board Vice-Chair Sperling announced that the Board would meet in Executive Session to discuss with legal counsel "litigation or potential litigation to which the agency . . . is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency," and to "consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price," RCW 42.30.110, and to consider financial, commercial, or proprietary material under RCW 42.56.270. Vice-Chair Sperling convened the Executive Session at 1:07 p.m., and announced that the Executive Session was expected to last for at least 2 hours. He also noted that no further Board action was anticipated following the Executive Session.

At 3:13 p.m. Vice-Chair Sperling concluded the Executive Session and reconvened the special meeting of the Board of Directors.

ADJOURNMENT

Vice-Chair Sperling, there being no further business before the Board, declared the meeting adjourned at 3:15 p.m.

Kevin Callan
Recording Clerk

Dale Sperling, Board Vice-Chair
Board of Directors, Public Facilities District

WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES DISTRICT

Thursday, November 2, 2017 1:00 P.M. to 4:00 P.M.
Courtyard Marriott—Alaska Bldg., Kodiak Rm., 15th Floor
612 Second Avenue
Seattle, Washington 98104

SPECIAL BOARD MEETING MINUTES

CALL TO ORDER:

Board Chair Charley Royer called the special meeting of the Board to order at 1:00 p.m. pursuant to notice. Board members present: Charley Royer, Dale Sperling, Craig Kinzer, Paul Mar, Jesus Sanchez and Stacy Graven. Virginia Anderson arrived at 1:08 p.m. Staff present: Kevin Callan (Executive Director), Tom Backer (Legal Counsel), Pat Dunn (Legislative), Dan Barrett (Sports Consultant), Kevin Kelley (Husch Blackwell; Outside Legal Counsel), and Gerry Johnson (Pacifica Law Group; Outside Legal Counsel).

ITEMS FROM THE AUDIENCE/PUBLIC COMMENTS: None.

EXECUTIVE SESSION:

Board Chair Royer announced that the Board would meet in Executive Session to “consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price,” RCW 42.30.110, and to consider financial, commercial, or proprietary material under RCW 42.56.270. The Executive Session was expected to last until 4:00 p.m. Chair Royer announced that the Board was not expected to take action following the Executive Session.

At 3:48 p.m. Charley Royer concluded the Executive Session and reconvened the special meeting of the Board of Directors. No action was taken by the Board.

ADJOURNMENT

Board Chair Charley Royer, there being no further business before the Board, declared the meeting adjourned at 3:50 p.m.

Kevin Callan
Recording Clerk

Charley Royer, Board Chair
Board of Directors, Public Facilities District

WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES DISTRICT

Friday, November 10, 2017 9:00 A.M. to 10:00 A.M.
Pacifica Law Group Offices, Adams Conference Room
1191 Second Avenue, Suite 2000
Seattle, Washington 98101

SPECIAL BOARD MEETING MINUTES

CALL TO ORDER:

Board Chair Charley Royer called the special meeting of the Board to order at 9:00 a.m. pursuant to notice. Board members present: Charley Royer and Dale Sperling. Virginia Anderson, Paul Mar, Jesus Sanchez, and Stacy Graven joined by phone. Craig Kinzer was absent but excused. Staff present: Kevin Callan (Executive Director), Tom Backer (Legal Counsel), Pat Dunn (Legislative). Gerry Johnson (Pacifica Law Group; Outside Legal Counsel) joined in person and Dan Barrett (Sports Consultant) and Kevin Kelley (Husch Blackwell; Outside Legal Counsel) joined by phone.

ITEMS FROM THE AUDIENCE/PUBLIC COMMENTS: None.

EXECUTIVE SESSION:

Board Chair Royer announced that the Board would meet in Executive Session to “consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price,” RCW 42.30.110, and to consider financial, commercial, or proprietary material under RCW 42.56.270. The Executive Session was expected to last for about an hour. Chair Royer announced that the Board was not expected to take action following the Executive Session.

At 9:54 a.m. Charley Royer concluded the Executive Session and reconvened the special meeting of the Board of Directors. No action was taken by the Board.

ADJOURNMENT

Board Chair Charley Royer, there being no further business before the Board, declared the meeting adjourned at 9:55 a.m.

Kevin Callan
Recording Clerk

Charley Royer, Board Chair
Board of Directors, Public Facilities District

WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES DISTRICT

Friday, November 17, 2017 9:00 A.M. to 11:00 A.M.
Pacifica Law Group Offices, Adams Conference Room
1191 Second Avenue, Suite 2000
Seattle, Washington 98101

SPECIAL BOARD MEETING MINUTES

CALL TO ORDER:

Board Chair Charley Royer called the special meeting of the Board to order at 9:00 a.m. pursuant to notice. Board members present: Charley Royer, Dale Sperling, Craig Kinzer, Virginia Anderson, Paul Mar, Jesus Sanchez, and Stacy Graven. Staff present: Kevin Callan (Executive Director), Tom Backer (Legal Counsel), Pat Dunn (Legislative). Gerry Johnson (Pacifica Law Group; Outside Legal Counsel) joined in person and Dan Barrett (Sports Consultant) and Kevin Kelley (Husch Blackwell; Outside Legal Counsel) joined by phone.

ITEMS FROM THE AUDIENCE/PUBLIC COMMENTS: None.

EXECUTIVE SESSION:

Board Chair Royer announced that the Board would meet in Executive Session to “consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price,” RCW 42.30.110, and to consider financial, commercial, or proprietary material under RCW 42.56.270. The Executive Session was expected to last for several hours. Chair Royer announced that the Board was not expected to take action following the Executive Session.

At 11:10 a.m. Charley Royer concluded the Executive Session and reconvened the special meeting of the Board of Directors. No action was taken by the Board.

ADJOURNMENT

Board Chair Charley Royer, there being no further business before the Board, declared the meeting adjourned at 11:11 a.m.

Kevin Callan
Recording Clerk

Charley Royer, Board Chair
Board of Directors, Public Facilities District

**Washington State Major League Baseball Stadium Public Facilities
District**

Board Meeting Agenda

December 11, 2017

Agenda Item D 3

2017 PFD Budget Update – Kevin Callan

PFD Operations Budget Vs Actual

November 30, 2017

BUDGET ENTERED THROUGH November 30, 2017

Year to Date Totals

	Budget	Actual	Variance (Under)/Over Budget
BEGINNING CASH BALANCE:	5,900,000	5,900,000	-
Rent Due From Mariners:	1,020,000	1,026,266	6,266
Interest Income:	30,137	104,264	74,127
Total Income	6,950,137	7,030,530	80,393
1. Outside Consultants:			
Accounting / Auditing Fees	26,000	17,304	(8,696)
Legal	366,667	380,009	13,342
Consulting Services	253,917	222,947	(30,969)
Subtotal Outside Consultants:	646,583	620,261	(26,323)
2. PFD Staff :			
Total PFD Staff	88,000	85,730	(2,270)
3. General and Administrative:			
Office Expense	22,000	16,864	(5,136)
Meeting Expense	22,000	12,107	(9,893)
Travel	1,100	235	(865)
Insurance	139,000	122,983	(16,017)
Other Miscellaneous	1,100		(1,100)
Subtotal General and Administrative:	185,200	152,189	(33,011)
Subtotal Expenses (Categories 1-3)	919,783	858,180	(61,603)
	-	-	-
TOTALS OPERATING EXPENSES	919,783	858,180	(61,603)
ENDING CASH BALANCE:	6,030,354	6,172,349	141,996

PFD Operations Budget - 2017

January - December 2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Total
Operating Cash balance	5,900,000	5,820,088	5,754,138	6,193,159	5,996,381	5,925,513	5,859,612	5,793,681	6,237,720	6,171,962	6,101,174	6,030,354	
Rent - Mariners			510,000					510,000					1,020,000
Interest	2,704	2,668	2,637	2,839	2,748	2,716	2,686	2,655	2,859	2,829	2,796	2,764	32,901
1. Outside Consultants:													
Outside Accounting / Auditing			5,000	6,000	5,000	-	-	-	-	5,000	5,000	2,000	28,000
Legal fees	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	400,000
Consulting services	23,083	23,083	23,083	23,083	23,083	23,083	23,083	23,083	23,083	23,083	23,083	23,083	277,000
Subtotal Outside Consultants:	56,417	56,417	61,417	62,417	61,417	56,417	56,417	56,417	56,417	61,417	61,417	58,417	705,000
2. PFD Staff													
Kevin & Jan	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
3. General and Administrative:													
Office Expense	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,000
Meeting Expense	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,000
Travel	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Insurance	14,000			125,000									139,000
Other Miscellaneous	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Subtotal General and Administrative:	18,200	4,200	4,200	129,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	189,400
4. SUBTOTAL Monthly Expenses													
Operating Cash	5,820,088	5,754,138	6,193,159	5,996,381	5,925,513	5,859,612	5,793,681	6,237,720	6,171,962	6,101,174	6,030,354	5,962,501	990,400

**Washington State Major League Baseball Stadium Public Facilities
District**

Board Meeting Agenda

December 11, 2017

Agenda Item D 4

Review of Vouchers

BOARD EXPENSE APPROVAL

Auditing Officer Certification: I, the undersigned, do hereby certify under perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is just, and due, against the Washington State Major League Baseball Stadium Public Facilities District, and I am authorized to authenticate and certify to said claim.

Director of Finance & Administration

Signature

Title

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required under 42.24.090 and payroll expenditures, have been review and approved by the PFD Auditing Officer, a summary of which is included below. The motion to approve the vouchers subject to audit was moved by _____ and seconded by _____. The motion carried by a vote of _____.

Finance Committee Approval: The Finance Committee of the PFD approved/ratified by motion the following classifications of expenditures on _____.

Virginia Anderson
Chair PFD Finance Committee

The following is a summary of vouchers 20170907063108, 2017091017312, 20170921123152 and 2017091122526 all paid in the month of September 2017.

Classification	Amount
Legal & Administrative	63,709
Earthquake Insurance Annual Premium	
Parking Garage	
PFD Capital Expenditures	
Excess Revenue Fund	46,199
PFD Payroll	
Total for the period	109,908

Payment Summary - Special Districts

Report ID: AP_RPRT_181D
 Report Date: 10/2/2017
 Page: 1 of 2

09/01/2017 to 09/30/2017

DISTRICT WSMILBS
 FUND 280010020

WSMLBS-PFD OPERATING FUND

Issues

Payee	Payment Type	Number	Amount	Issue Date	Cleared Date	Invoice Number	Invoice Amount
JAN SIMONS	Warrant	9588687	2,340.00	09/01/2017	09/07/2017	PFD083117	2,340.00
KEVIN CALLAN	Warrant	9588688	5,500.00	09/01/2017	09/07/2017	PFD 08-17	5,500.00
PATRICK DUNN & ASSOCIATES LTD	Warrant	9588689	3,200.00	09/01/2017	09/14/2017	PFD 08-17	3,200.00
TEAL GROUP TECHNOLOGIES LLC	Warrant	9588690	1,585.99	09/01/2017	09/13/2017	86544	1,585.99
A SPARKLE HOME CLEANING SERVICE	Warrant	9590444	260.00	09/13/2017	09/22/2017	I-0712	260.00
FLEETFOOT MESSENGER SERVICE	Warrant	9590445	105.64	09/13/2017	09/25/2017	198336	105.64
THOMAS ELI BACKER	Warrant	9590446	19,560.50	09/13/2017	09/20/2017	20681	19,560.50
PACIFICA LAW GROUP	Warrant	9591116	25,815.50	09/13/2017	09/19/2017	38752	25,815.50
TEAL GROUP TECHNOLOGIES LLC	Warrant	9591117	260.00	09/13/2017	09/25/2017	86595	260.00
U.S. POSTAL SERVICE	Warrant	9591118	284.00	09/13/2017	09/22/2017	ANNUAL 2017 2018	284.00
ALLSTREAM	Warrant	9594685	170.06	09/26/2017		14887058	170.06
PACIFIC OFFICE AUTOMATION	Warrant	9594686	437.48	09/26/2017		56095867	437.48
STATE AUDITOR'S OFFICE	Warrant	9594688	4,189.50	09/26/2017		L121675	4,189.50

Total Issues for Fund 280010020

63,708.67

Total for Fund 280010020

63,708.67

Payment Summary - Special Districts

Report ID: AP_RPRT_181D
 Report Date: 10/2/2017
 Page: 2 of 2

09/01/2017 to 09/30/2017

FUND 280011010 WSMILBS PFD EXCESS REV FD

Issues

Payee	Payment Type	Number	Amount	Issue Date	Cleared Date	Invoice Number	Invoice Amount
SEATTLE MARINERS	Warrant	9594687	46,199.08	09/26/2017		INV00012094	46,199.08
Total Issues for Fund 280011010			46,199.08				
Total for Fund 280011010			46,199.08				
Total for District WSMILBS			109,907.75				

BOARD EXPENSE APPROVAL

Auditing Officer Certification: I, the undersigned, do hereby certify under perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is just, and due, against the Washington State Major League Baseball Stadium Public Facilities District, and I am authorized to authenticate and certify to said claim.

Director of Finance & Administration

Signature

Title

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required under 42.24.090 and payroll expenditures, have been review and approved by the PFD Auditing Officer, a summary of which is included below. The motion to approve the vouchers subject to audit was moved by _____ and seconded by _____. The motion carried by a vote of _____.

Finance Committee Approval: The Finance Committee of the PFD approved/ratified by motion the following classifications of expenditures on _____.

Virginia Anderson
Chair PFD Finance Committee

The following is a summary of vouchers 20170929084022, 20171008105555 and 201710240918014 all paid in the month of October 2017.

Classification	Amount
Legal & Administrative	125,093
Earthquake Insurance Annual Premium	
Parking Garage	
PFD Capital Expenditures	
Excess Revenue Fund	
PFD Payroll	
Total for the period	125,093

Payment Summary - Special Districts

Report ID: AP_RPRT_181D
 Report Date: 11/1/2017
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10/01/2017 to 10/31/2017

DISTRICT FUND WSMILBS 280010020 WSMILBS-PFD OPERATING FUND

Issues

Payee	Payment Type	Number	Amount	Issue Date	Cleared Date	Invoice Number	Invoice Amount
HUSCH BLACKWELL	Warrant	9597251	19,610.00	10/06/2017	10/17/2017	2494990	19,610.00
JAN SIMONS	Warrant	9597252	2,370.00	10/06/2017	10/12/2017	PFD093017	2,370.00
KEVIN CALLAN	Warrant	9597253	49.00	10/06/2017	10/12/2017	POSTAGE 9/17	49.00
PATRICK DUNN & ASSOCIATES LTD	Warrant	9597254	5,500.00	10/06/2017	10/12/2017	PFD09-17	5,500.00
A SPARKLE HOME CLEANING SERVICE	Warrant	9597255	3,200.00	10/06/2017	10/17/2017	PFD09-17	3,200.00
PACIFICA LAW GROUP	Warrant	9598528	325.00	10/12/2017	10/24/2017	I-0713	325.00
TEAL GROUP TECHNOLOGIES LLC	Warrant	9598529	13,217.95	10/12/2017	10/20/2017	39246	13,217.95
THOMAS ELI BACKER	Warrant	9598530	639.75	10/12/2017	10/30/2017	86654	639.75
ALLSTREAM	Warrant	9598531	16,969.00	10/12/2017	10/23/2017	20690	16,969.00
BARRETT SPORTS GROUP LLC	Warrant	9607366	170.06	10/26/2017		14947860	170.06
HUSCH BLACKWELL	Warrant	9607367	17,892.52	10/26/2017		1234	17,892.52
MARX OKUBO ASSOCIATES INC	Warrant	9607368	17,700.00	10/26/2017		2504962	17,700.00
PACIFIC OFFICE AUTOMATION	Warrant	9607369	22,636.10	10/26/2017		I-23046	22,636.10
STATE AUDITOR'S OFFICE	Warrant	9607370	437.48	10/26/2017		56517863	437.48
	Warrant	9607371	4,375.70	10/26/2017	10/31/2017	L122094	4,375.70

Total Issues for Fund 280010020

125,092.56

Total for Fund 280010020

125,092.56

Total for District WSMILBS

125,092.56

BOARD EXPENSE APPROVAL

Auditing Officer Certification: I, the undersigned, do hereby certify under perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is just, and due, against the Washington State Major League Baseball Stadium Public Facilities District, and I am authorized to authenticate and certify to said claim.

Director of Finance & Administration

Signature

Title

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required under 42.24.090 and payroll expenditures, have been review and approved by the PFD Auditing Officer, a summary of which is included below. The motion to approve the vouchers subject to audit was moved by _____ and seconded by _____. The motion carried by a vote of _____.

Finance Committee Approval: The Finance Committee of the PFD approved/ratified by motion the following classifications of expenditures on _____.

Virginia Anderson
Chair PFD Finance Committee

The following is a summary of vouchers 20171105153938, 20171109082959 and 20171115055551 all paid in the month of November 2017.

Classification	Amount
Legal & Administrative	89,556
Earthquake Insurance Annual Premium	
Parking Garage	
PFD Capital Expenditures	
Excess Revenue Fund	
PFD Payroll	
Total for the period	89,556

Payment Summary - Special Districts

Report ID: AP_RPRT_181D
 Report Date: 12/1/2017
 Page: 1 of 1

11/01/2017 to 11/30/2017

DISTRICT **WSMLBS**
FUND **280010020**

WSMLBS-PFD OPERATING FUND

Issues

Payee	Payment Type	Number	Amount	Issue Date	Cleared Date	Invoice Number	Invoice Amount
A SPARKLE HOME CLEANING SERVICE	Warrant	9610700	260.00	11/08/2017	11/20/2017	I-0714	260.00
FLEETFOOT MESSENGER SERVICE	Warrant	9610701	66.56	11/08/2017	11/16/2017	199494	66.56
JAN SIMONS	Warrant	9610702	2,340.00	11/08/2017	11/13/2017	PFD103117	2,340.00
KEVIN CALLAN	Warrant	9610703	5,500.00	11/08/2017	11/13/2017	PFD10-17	5,500.00
PATRICK DUNN & ASSOCIATES LTD	Warrant	9610704	3,200.00	11/08/2017	11/15/2017	PFD10-17	3,200.00
TEAL GROUP TECHNOLOGIES LLC	Warrant	9610705	260.00	11/08/2017	11/22/2017	86720	260.00
THOMAS ELI BACKER	Warrant	9610706	13,596.50	11/08/2017	11/16/2017	20696	13,596.50
PACIFICA LAW GROUP	Warrant	9612326	11,501.00	11/14/2017	11/20/2017	39675	11,501.00
THOMAS ELI BACKER	Warrant	9612327	1,244.88	11/14/2017	11/22/2017	NOV 2 MTG EXP	1,244.88
CRYSTAL SPRINGS	Warrant	9613939	3.29	11/17/2017	11/28/2017	5314663110117	3.29
HUSCH BLACKWELL	Warrant	9613940	14,080.00	11/17/2017	11/27/2017	2515369	14,080.00
ICON VENUE GROUP LLC	Warrant	9613941	34,181.25	11/17/2017	11/30/2017	288-01-10-17	34,181.25
MARX OKUBO ASSOCIATES INC	Warrant	9613942	3,212.50	11/17/2017	11/24/2017	23544	3,212.50
PUGET SOUND BUSINESS JOURNAL	Warrant	9613943	110.00	11/17/2017	11/30/2017	2018 ANNUAL	110.00

Total Issues for Fund 280010020

Total for Fund 280010020

Total for District WSMLBS

89,555.98

89,555.98

89,555.98

**Washington State Major League Baseball Stadium Public Facilities
District**

Staff Report

Agenda Item Number: F1

Date: December 11, 2017

TITLE:

Proposed Resolution 17-006: A resolution approving PFD vouchers for the period September 2017 through November 2017. Approval of vouchers occurs at quarterly Board meetings following review and submission by staff and approval of the Finance and Administration Committee.

1 **December 11, 2017**

Proposed No.: 17-006

2
3
4 **RESOLUTION NO 462**

5
6 A RESOLUTION to approve payment vouchers.

7
8 WHEREAS, pursuant to the provisions of Chapter 36.100 RCW, as amended, the
9 Washington State Major League Baseball Stadium Public Facilities District, hereinafter
10 referred to as the "District," has been created and possesses all the powers of a public
11 facilities district; and

12 WHEREAS, Resolution No. 262 designated the Finance and Administration
13 Committee to review and approve payment vouchers, subject to final review and approval
14 by the Board; and

15 WHEREAS, Resolution No. 262 appointed the District Director of Finance, Kevin
16 Callan, as Auditing Officer; and

17 WHEREAS, the Finance and Administration Committee and Auditing Officer have
18 reviewed and approved ballpark vouchers # as summarized follows: 20170907063108,
19 20170910171312, 20170921123152, 201709122526, 20170929084022, 2017100810555,
20 201710240918014, 20171105153938, 20171109082959 and 20171115055551 as summarized as
21 follows:

22
23 September 2017:

<u>Classification</u>	<u>Amount</u>
24 1. Legal & Administrative	\$ 63,709
25 2. Earthquake Ins. Annual Premium	\$ 0
26 3. Parking Garage	\$ 0
27 4. Excess Revenue Fund	\$ 46,199
28 5. PFD Capital Expenditures	\$ 0
29 TOTAL FOR THE PERIOD	\$ 109,908

30
31
32
33
34
35 October 2017:

<u>Classification</u>	<u>Amount</u>
36 6. Legal & Administrative	\$ 125,093

37

38	7. Earthquake Ins. Annual Premium	\$	0
39	8. Parking Garage	\$	0
40	9. PFD Capital Expenditures	\$	0
41	10. Excess Revenue Fund	\$	0
42	TOTAL FOR THE PERIOD	\$	125,093

45	<u>November 2017:</u>		
46	<u>Classification</u>		<u>Amount</u>
47	11. Legal & Administrative	\$	89,556
48	12. Direct Project Costs	\$	0
49	13. Parking Garage	\$	0
50	14. PFD Capital Expenditures	\$	0
51	15. Excess Revenue Fund	\$	0
52	TOTAL FOR THE PERIOD	\$	89,556

55 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
 56 THE WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC
 57 FACILITIES DISTRICT:

58
 59 Vouchers # 20170907063108, 20170910171312, 20170921123152, 201709122526,
 60 20170929084022, 2017100810555, 201710240918014, 20171105153938, 20171109082959 and
 61 20171115055551 as approved by the Finance and Administration Committee (monthly
 62 summaries attached) are hereby approved.

63
 64 PASSED by a vote of ___ to ___ this 11 of December 2017.

65 BOARD OF DIRECTORS
 66 WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM
 67 PUBLIC FACILITIES DISTRICT
 68

69 _____
 70 Charley Royer, Board Chair

71 ATTEST:

72 _____
 Clerk Jan Simons