

**Washington State Major League Baseball Stadium Public Facilities District
Staff Report**

Agenda Item Number: 5

Date: August 7, 2000

PROPOSED RESOLUTION 00-013

PURPOSE:

A RESOLUTION authorizing the District to approve an amended professional services agreement with Pacific Coast Northwest, LLC (PCNW) to provide continued operational and project management services (including executive director services) to the District at a reduced level and cost.

BACKGROUND:

PCNW currently provides operational and project management services, including executive director services, to the District pursuant to Contract No. 28088. After evaluation of the continued need for the level and amount of services provided by PCNW, the District believes that a reduced scope of services is now warranted. An amended professional services agreement provides for a base level of services to be provided by PCNW while the District retains the option of requesting increased services from PCNW on a case-by-case basis if the need arises.

POLICY ISSUES:

Proposed Resolution No. 00-013 seeks the Board's approval for an amended professional services agreement with PCNW, which provides that PCNW will perform consulting services at a maximum amount of \$3,300.00 per month except as independently authorized and agreed to in advance and in writing by the PFD Board Chair. No minimum amount of work of any type is guaranteed under the amended agreement. The Term of the amended agreement is August 7, 2000 to December 31, 2001.

COST IMPACTS:

The amended professional services agreement with PCNW provides lower costs than the current agreement due to its limitations on hours worked. Executive Director costs will be billed at the rate of \$110 an hour, while other hourly rates of PCNW consultants are unchanged. The amended contract is in the not-to-exceed amount of Three Thousand Three Hundred and No/100 Dollars (\$3,300.00) per month for PCNW services.